

Intercultural Management Institute Skills Institutes and Symposia Registration Form



Name

Title

Organization

Address

City

State

Postal Code

Phone / Fax

E-mail

Social Security Number
(if registering for skills institute)

Date of Birth (Month, Day, Year)

Total Cost

Payment Type: Check or Money Order

Signature

How did you hear about us?

Please indicate which Institute(s) or Symposia you are registering for, and under what status: (Non-Credit or Credit - all degree students should register with their academic counselor)

1. _____

2. _____

3. _____

Registration Information:

Two Easy Ways to Register!

1. Fax your registration form to Karen Santiago at 202-885-1331
2. Mail the form to:
Intercultural Management Institute
School of International Service
American University
4400 Massachusetts Ave., NW
Washington, DC 20016-8071

Please make checks or money orders payable to **American University**. Call IMI at 202-885-6439 for further information or assistance. Space is limited so register early!

Registration Fee

Registration for Skills Institutes is **\$350** per non-credit participant, per Skills Institute.

Those enrolling for credit will pay the standard American University tuition rate for a one-credit course.

For Symposia, please see IMI's website for the specific fee for each symposia.

Please indicate on the form for which Institute(s) or Symposia you are registering.

Transfer and Cancellation Policy

Transfers and cancellations will be accepted by fax or mail. IMI must receive written notification of all changes. Refunds will be issued up until the week before the first class meeting for skills institutes or until the week prior to the date of the symposium.

For students registering for academic credit, regular University deadlines for refunds apply.

General Information:

Special Needs

To request accommodations for persons with disabilities, please call IMI at 202-885-6439 at least 72 hours in advance.

IMI reserves the right to cancel any Skills Institute or Symposium based on insufficient enrollment. Please consult the IMI website for the most current information concerning a specific Institute or Symposium.